

## Approved

### Pendleton Water Association Monthly Meeting December 16, 2025

#### 1. Call to Order and Proof of Quorum

President Jerry Burnaman called the meeting to order at 5:00 PM

Board Members Present:

Jerry Burnaman, President

John Larry Rice, Vice President

Homer Miller, Director

Becky Sepulvado, Treasurer

Gwen Peterson, Secretary

A quorum was declared.

#### 2. Proof of Proper Notice of Meeting

Proof of notice of meeting was confirmed.

#### 3. Prayer was Given and Membership Welcomed

#### 4. Approval of Agenda

Motion was made by Homer Miller to approve the agenda and seconded by Becky Sepulvado. Agenda was approved.

#### 5. Approval of Previous Meeting Minutes

Motion was made by Becky Sepulvado to approve the minutes for December 1, 2025 and seconded by Homer Miller. Minutes were approved unanimously.

#### 6. Operator's Report—EOM

Presented by James Mahala and Ashley Bussell

Section 1.0 Summary

Operator James Mahala discussed the monthly operational report and system status update. The summary noted turbidity exceeded the state standard. Action has been taken to correct the issue. A lengthy discussion followed. Questions discussed: If the state standard is 15 minute intervals

who changed it to 10 minutes, how was the interval changed, who has access to the equipment. To prevent this from happening in the future Operator James Mahala will set a password. He and Becky Sepulvado will have the password to access the equipment.

It was discussed what level operators could be in the plant. Ashley Bussell said that a Level 1 operator could be in the plant because they are managed under a Level 2 and Level 4. Jerry Burnaman stated that the board should have been apprised of the state's approval of this agreement. Ashley Bussell agreed to get a copy for PWA board members.

#### Section 2.0 Work Performed

Service activities performed by EOM were noted: leaks repaired, meters (re-read, changed, installed, disconnected), maintenance performed at plant and pump.

A question was discussed: How were customers billed if there was a meter re-read? It was determined that when a meter was re-read, average billing was used and cost determined.

EOM employee was commended for excellent job by a PWA member.

#### Section 3.0 Monthly Usage Report

#### Section 4.0 State Report

Refer to discussion in 1.0 Summary.

Monthly Turbidity — Highest Daily Rate was corrected from 0.59 to 5.9.

Supplemental Information is found in the EOM November 2025 Monthly Report.

## 7. Director's Report

Original grant was turned down due to two reasons: Provision to hook to Many system and lack of matching funds required by the grant. The grant was rewritten and submitted. Some provisions proposed in the new grant are:

- Lay an 8" line from Highway 191 down Highway 6,
- Correct temporary lines at two bridges,
- Clean two storage tanks, paint above ground tank and add overflow pipe,
- Work with Ebarb Water for an emergency water connection.

Discussed what is being done to hold accountable the person that must correct inadequacies in settlement pond.

Discussion about fire hydrants was entertained.

## **8. Treasurer's Report**

Becky Sepulvado reported she is working to solicit bids for an audit of 2023, 2024, and 2025. She has also met with a CPA to clarify questions on line items in documentation received.

## **9. New Business**

The PWA Board authorized Ashley Bussell to upload the Operations Service Contract with EOM. It can now be viewed under Resources on the website.

A member ask the board to consider raising water usage from 1000 to 2000 gallons.

A survey was distributed asking for feedback from the membership.

## **10. Adjournment**

A motion was made by Jerry Burnaman to adjourn and seconded by Larry Rice. The meeting adjourned at 6:30