

Approved

Pendleton Water Association
Minutes of
Board of Directors Special Meeting
Pendleton Water Association Office
Monday, December 29, 2025
3:00 PM

Call to order

The Special Meeting was called order by Jerry Burnaman at 3:05 PM December 29, 2025. After prayer, a notice of meeting and proof of quorum were confirmed. Attendees were:

Jerry Burnaman, President
Larry Rice, Vice President
Homer Miller, Director
Becky Sepulvado, Treasurer
Gwen Peterson, Secretary
Ashley Bussell, Director of Field Operations
Kristen Achtziger, CEO of EOM
Charlie Heino, EOM Regional Director

President Jerry Burnaman expressed gratitude to the EOM personnel for their attendance at this special meeting. He clarified that the purpose of the meeting was to provide the board with information and facilitate a discussion and Q&A session regarding the contracts with EOM.

It was established that Pendleton Water has two contracts with EOM: an Operations Service Agreement with an annual base fee of \$462,240.00 or seven years, and a Professional Service Agreement with an annual base fee of \$43,725.00 for seven years.

To enhance professional services, a new billing software (I3 Verticals) is being implemented. This user-friendly software streamlines the process of inputting readings and assigning billing information, thereby reducing the time required for these tasks.

The operations agreement price includes the cost of upgrading and installing a Supervisory Control and Data Acquisition (SCADA) system, which amounts to \$176,469.00. An updated SCADA system would enhance monitoring capabilities and potentially reduce long-term labor costs. This is because the state permits a waiver for the number of operators required on-site if SCADA is implemented. Consequently, the implementation of SCADA would lead to a reduction in the number of operators on-site.

In November, a request for a six-month extension was submitted for the repairs to the elevated tower, citing the intricate nature of the completion process.

Jerry Burnaman reported that the PWA truck has been subjected to excessive wear and tear. Given its current state, he advised that EOM employees refrain from utilizing the vehicle. However, after further deliberation, it was determined to permit provisional use of the truck.

The refuse from the settlement pond must be disposed of. One option, a drying bed, was discussed in detail.

EOM has a compliance team to help improve PWA's water system grade.

A motion was made by Larry Rice; seconded by Becky Sepulvado to adjourn. The meeting was adjourned by acclamation at 5:47 PM.

