APPROVED

Pendleton Water Association
Monthly Meeting Minutes
September 21, 2026
Sabine Council on Aging

Call to Order
The meeting of Pendleton waiter Association was called to order by President Edward A. Drewett at 5:02 PM. The president opened the meeting with prayer.

Roll Call
Board members present:
Edward A. Drewett, President
Homer Miller, Vice President
Jerry Burnaman, Director
Becky Sepulvado, Treasurer
Gwen Peterson, Secretary
A quorum was established.

Approval of Minutes
Becky Sepulvado presented a motion to approve the minutes of the Special Board Meeting of Pendleton Water Association (PWA) June 24, 2026. Homer Miller seconded the motion, which was carried unanimously by voice vote.

Treasurer's Report
Financial Report
Financial Report was available to membership.

Insurance Premium and Cost Savings
The insurance premium for the year was paid, resulting in a savings of $8,358.00 compared to the previous year. The cost for the year 2025 was $22,400.00, while the cost for the year 2026 was $14,042.00.

An extensive discussion was held regarding the truck owned by the Pendleton Water Association (PWA). As the owner of the truck, only individuals listed in the insurance policy issued to PWA are authorized to operate the vehicle. The consensus was that PWA does not require the truck. An official from M&M expressed interest in purchasing the truck.

Monthly Transfers to Savings

PWA has been able to increase the savings account each month. The reserve/ savings account has been increased from $700.00 to $30,700.00.00 as a result of carefully managing the costs of operation.

Uncollected Fees
Procedures outlined in the PWA Bylaws will be implemented to collect fees. The percentage of uncollected fees must be reported in grant applications and should be minimized.

Water Sales
Question was raised about the amount of water sales for the month. It was decided that a discrepancy appears due to the time of posting the July and August Sales.

Approval of Treasurer's Report
A motion was made by Gwen Peterson to accept the Treasurer's Report; seconded by Jerry Burnaman. Motion carried unanimously by voice vote.

Operator/System Report
Doug Mosely reported that the plant is operating efficiently. M&M is considering a more cost-effective water treatment process. Management is awaiting approval from the Louisiana Department of Health.

Old Business
DAV Parking Lot
Repairs to the DAV parking lot have not been completed. Lites Bros. will undertake the repair when they have a larger project in the area. Homer Miller will follow up on this matter.

Maintenance and Repair Updates
Exposed water lines at the bridges on Highway 6 were discussed extensively. The discussion concluded that until funding becomes available, maintenance and appropriate markings are necessary.

Options to repair the storage tank leak at the PWA plant are being investigated. Divers will be utilized to make repairs inside the tank. New exterior shut-off handles will be constructed.

New Business
Grants
Gwen Peterson reported that the PWA Board of Directors submitted a States Economic Developmental Assistance Program (SEDAP) application on July 31,

2026. Subsequently, on August 24, 2026, the Directors submitted a Critical Infrastructure Funds (CIF) application. Grants will be awarded in December 2026.

Expressions of gratitude were extended to the following businesses and organizations for their letters of support, which were attached to the grant: Bridge Bay Resort, Josh Crow Physical Therapy, Toledo Carwash, Toledo Fiberglass, Toledo Bend Realty, Midlake Marine, Pendleton Assembly of God Church, and Sabine Council on Aging.

Water Quality Reports
Fifty-seven items are tested by LDH to assess water quality. All items exceeded the guidelines, with the exception of two, which are within the acceptable range. LDH concluded that the water quality is satisfactory.
Management has established a schedule for flushing the lines. Each day, six lines are flushed.
A member requested the registration of a complaint in the complaint log. However, the member refused to allow a PWA official to verify the complaint. Barbara Featherston, LDH, was contacted. The complaint was registered in the log, and it was noted that a PWA employer was not permitted to verify the complaint.

Elections
Two candidates were nominated for board member. Marked ballots must be submitted to the PWA Office by October 2, 2026. Ballots will be counted on October 9, 2026, with both candidates present.

Next Meeting
October 19, 2026 at Sabine Council on Aging at 5:00 PM.

Adjournment
Gwen Peterson made a motion to adjourn the meeting; seconded by Becky Sepulvado. The meeting was adjourned 6:39 PM.