

APPROVED, NOVEMBER 18, 2025

Pendleton Water Association

Minutes of Annual Meeting

Location: Toledo Town Venue

Date: October 21, 2025

Time: 5:00 PM

1. Call to Order

The meeting was called to order at 5:02 PM by Board President Charln Stewart. Board Directors present: Charln Stewart, Robert Sepulvado, Gloria Thompson, and Jerry Burnaman. Board Treasurer Tina Barrett present. Absent was Carl Jeanise.

2. Proof of Notice of Meeting

Proof of Notice of Meeting confirmed.

3. Agenda Approval

Motion by Ned Goodeaux to amend the agenda to move Item #8 (Election Results) to Item #4. Seconded by Danette Miller. Motion passed by the Assembly. Agenda set as amended.

4. Approval of Minutes

Minutes of September 16, 2025, Regular and September 29, 2025, Special Board Meetings approved as written after motion by Gloria Thompson, seconded by Robert Sepulvado, unanimously approved.

5. New Business – Election Results

Charln explained election ballot handling, including sealed envelopes and signatures verification. Jerry announced the top two election winners: John Larry Rice and Becky Sepulvado. Vote counting and validation were performed by Secretary Tony Laska, Chris Nolan, and Suzette Anderson.

6. Operations Report – EOM / CENLA

Water loss in September: 1,073,716 gallons (27%), improved from 48% in August. Multiple leak repairs completed. Leaks addressed on multiple roads including Layfield Road.

Chlorine system was rebuilt on September 8, 2025. Ammonia system installation underway, expected November 5, 2025.

Letters planned for residents with sensitive medical or aquatic concerns.

Turbidity and watercolor changes discussed; system flushing in progress.

Tank inspections completed by underwater ROV; results pending with obvious repairs needed for rust and deterioration.

DEQ application for discharge permit under review. Sludge disposal planning underway with Sabine Parish landfill.

DOT Highway 6 line permitting in progress; lengthy process expected. EOM does not cover pre-existing conditions; contract posted on website.

Usage: 5.1M gallons raw, 3.955M filtered, 2.882M sold. 27% loss. 8 leak repairs increased labor hours. Disinfectant byproducts within compliance. One turbidity reading above compliance out of 138. No new meters installed this month. DOT permit costs estimated: \$30–40K for 4" line; \$75–80K for 12" line.

Board and membership expressed appreciation for work performed by EOM.

7. President's Report

Recognition of outgoing board members (majority not present). Critical Path Forward list available on website.

Outstanding actions: engineering fees for grants, permanent Hwy 6 fixes, employee theft claim, financial audit (~\$14,000), repairs to 2007 truck, DEQ coordination, record organization, website ADA compliance.

Storage tank repairs required; costs significant. Gloria stated 12" line intended for emergency use.

EOM handled W/N section of Hwy 6 repair; L&L handled E/S section.

Treasurer's Report – Tina Barrett

September 2025: Income \$72,000; Expenses \$51,000; Net income \$13,000.

Jan–Sept 2025: Total revenue \$326,152.71.

Operator cost \$38,000/month; admin billing \$3,600/month; annual savings \$53,160.

Treasurer announced resignation — email sent Oct. 20. Monthly financial corrections continue due to CPA issues.

8. New Business

New board has 10 days to elect officers. Meeting minutes to be posted online. Charln will notify Regional Engineer Barbara Featherson (LDAH).

9. Adjournment

Motion to adjourn by Charln Stewart, seconded by Gloria Thompson. Meeting adjourned at 6:05 PM.

The next regular meeting of the PWA Board will be at the Toledo Town Venue on November 18, 2025, at 5:00 p.m.